



PROFESSIONAL GROUP PLANS, INC.
Specializing in Employee Benefits

**Atlantis Health Plan
New Business Submission
Checklist**

- Small Group Employer Application**
- Employee Enrollment Form(s)**
- Broker Licensing Forms**
- Waiver Form**
- Record of Health Coverage Form**
- NYS-45 Form**
- First Month's Premium Check Payable to :
Atlantis Health Plan**
- Forms Must Be Submitted to PGP Office**
23rd of the month prior to the effective date.

If you have any questions, please contact your PGP representative.

Updated 7/28/03